

HSE Management System Manual

ENVIRONMENTAL MANAGEMENT POLICY & PROCESS PCHSEQ-05

POLICY

Palmer's Coaches respects the natural environment and is committed to minimising the impact of its operations on the natural environment.

This focus on good environmental practices is based on:

- A high regard for the natural environment.
- Company systems and processes designed to minimise the impact on the natural environment in the areas and sites where the company operates.
- A commitment to working with clients to comply with their environmental management policies and practices.
- Implementing sustainable practices and approaches that minimise the impact on the environment.

Palmer's Coaches delivers on this environmental commitment in the following ways:

- Staff induction and briefings on company and client requirements for minimising impacts on the environment.
- Ensuring that equipment and operations comply with relevant federal, state and local government environmental regulations.
- Safe and appropriate disposal of waste and rubbish from services and activities.
- Recycle reuse whenever possible.
- Maximising the use of existing resources and minimising waste wherever possible.
- Commitment to fleet renewal and adoption of technologies that reduce environmental emissions.
- Work with clients to introduce, monitor and report on any required environmental impact management procedures.
- Programmed fleet maintenance to ensure high operational standards for all vehicles and reduce unnecessary emissions.

Revision History					
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- Drivers ensure that the company's vehicles do not impact adversely on local terrain, roads and access ways.
- Accident and breakdown procedures including hydrocarbon spill kits and clean up approaches to remove any materials or liquids from accident or breakdown sites.
- All vehicles carry a hydrocarbon spill kit.
- Minimising energy and water usage in the office, vehicle wash down and on site activities.
- All staff have individual responsibility for understanding and applying this Environmental Management Policy in the performance of their tasks.
- Company management is fully committed to this Environmental Management Policy through an active focus on minimising environmental impacts and leadership by example.
- Palmer's Coaches Pty Ltd aims at achieving continual environmental improvement through implementing a management system with objectives and targets;
 - to
 - *minimise our environmental footprint*
 - by
 - *working with staff and other stakeholders*
 - through
 - *pollution prevention practices*
 - in
 - *compliance with legal and other requirements*
 - & be
 - *A role model for others to follow.*

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PROCESS;

Reduce;

Palmer's Coaches will reduce and avoid creating the amount of impact it has on the environment through safe and clean work practices;

Reuse;

Palmer's Coaches will reuse waste oils and other products produced from our business activities.

Recycle;

Palmer's Coaches when possible and practical recycle any products used in the daily business operations.

Washing of vehicles;

All vehicles are washed down when required by Surat Basin Wash down & Weed and seed services wash pad at their premises in Miles;

A cleansing, weed & seed certificate is issued for each vehicle for required entry to restricted sites.

Policy review process;

Palmer's Coaches will review this policy every year unless any changes are required or if any issues arise during that period or changes to information supplied.

Next Policy Review; 23rd December 2018 unless otherwise required.

Rick Palmer

Rick Palmer
Managing Director
23/12/2017

Bruce Adams

Bruce Adams
General Manager
23/12/2017

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